

Fee Schedule for Governance Review and Site Feasibility and Set-up Costs (Invoicing Details)

Details fees for Governance review and initial site feasibility/set-up costs, and provides confirmation by Sponsors to cover fees generated where a Pre Clinical Trial Agreement is not used, or the study does not proceed to a CTRA

Trial Details

Principal Investigator Name:		Contact No.:	
Study Coordinator:		Contact No.:	
Study Title:			
Company Protocol No.:		Date of Submission:	
HREC Application No.:		SSA Application No.:	
SSA Site Name:		MyIP No.:	

Please note:

- A remittance advice **must** be sent to the Principal Investigator or Clinical Trials Coordinator **and also** copied to the CALHN Research Office – Finance: Health.CALHNResearchFinance@sa.gov.au
- Every invoice and remittance advice relating to this study must include the CALHN Research Office MyIP Reference number and ORACLE code within the invoice description as it is a mandated Treasury requirement.**

Type of Application	Fee (exc GST)	Please tick
New SSA Application – Sponsor Initiated	\$3000	
New SSA Application – Cooperative Research Group (CRG) ¹	\$1500	
Contract Review Fee ²	\$300	
Site Feasibility and Set-up Fees (as negotiated)		

¹ The fees for CRG trials may be reduced or waived at the discretion of the Institution.

² This fee applies to the review of 'non-standard' CRTAs (not the Medicines Australia templates or agreements that have not undergone SEBS review), and other trial related agreements and documents that require site review by an appropriate officer.

This section to be completed by the Sponsor

Please note: These payer details **must** be the same as those contained in Schedule 2 the CTRA.

Invoice to be sent to: (Sponsor's Details)

Sponsor Name:			
Sponsor Address:			
Contact person's name and position:			
Contact Email Address and phone no.:			
Sponsor Confirmation	I confirm that it is the intention of the Sponsor to enter into a full written Study Agreement, and that before this agreement is executed, the Sponsor has authorised, and will pay for, the performance of study set-up activities, which may include the Site Specific Assessment (SSA) application, and HREC application review, upon the receipt of a valid tax invoice.		
Name:			
Signature:		Date:	